

City of Black River Falls Job Description
PARKS & RECREATION DEPARTMENT

JOB TITLE: PARKS MAINTENANCE WORKER

Department: Parks & Recreation Department
Reports To: Parks & Recreation Director
FLSA Status: Non Exempt (Hourly)

POSITION SUMMARY

Performs a wide variety of jobs acquainted with all aspects of the Parks & Recreation facilities and programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Mow parks and athletic fields
- Assist with opening and closing of parks and buildings when needed
- Clean restrooms, pavilions, shelters, parks, trails and picnic tables
- Help with preparing athletic fields for daily use
- Painting as needed
- Ability to successfully handle hand tools, power equipment and mowing trailers

EDUCATION / LICENSURE/CERTIFICATION REQUIREMENTS

- Valid Driver's License is required.

KNOWLEDGE AND SKILLS REQUIRED

- Knowledge of yard maintenance machines is recommended.
- Ability to work with groups of people in different work settings.

PHYSICAL AND MENTAL DEMANDS OF POSITION

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

- The employee is regularly required to stand, walk, use hands to finger, handle or feel objects; reach with hands and arms, hear and talk.
- The employee frequently is required to stand, sit, stoop, kneel, crouch, crawl, climb, balance, taste and smell.
- Required to regularly lift and/or move up to 100 pounds.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Vision must be correctable to 20/20. Weak eye corrected vision can be 20/30.
- Specific hearing: no more than a correctable 20 decibel hearing loss in either ear at 1000, 2000, 3000 and 4000 hertz.

ENVIRONMENTAL & WORKING CONDITIONS

- The employee is frequently exposed to outside weather conditions which include sun, heat, cold, wet and/or humid conditions
- Noise level in the work environment is usually moderate
- Working with fertilizers and manure.

WORK SCHEDULE

- Typical work week is Monday through Friday from 8:00am-2:30pm
- Occasionally be available to work varying hours when needed

This job description should not be interpreted as all inclusive. It is intended to identify major responsibilities and requirements of the job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated on this description.
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This job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and the requirements of the job change.

The City of Black River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

SIGNATURE OF EMPLOYEE

DATE

SIGNATURE OF EMPLOYER

DATE